

NEAR EAST UNIVERSITY
FACULTY OF VETERINARY MEDICINE
VETERINARY MEDICINE INTERN TRAINING PROGRAMME (VEMIP) REGULATION

PART 1

Aim, Scope, Basis, and Definitions

Aim

Article 1- The aim of this directive is to set out the procedures and principles about the Veterinary Medicine Intern Training Programme (VEMIP), which will provide students from the Faculty of Veterinary Medicine with the ability to apply the theoretical knowledge which they have previously acquired during periods of their education effectively through practice, preparing them for their professional lives.

Scope

Article 2- This directive covers the procedures and principles regarding the implementation, assessment and evaluation of the VTE501/VTT501 and VTE502/VTT502 Intern Training courses taught in both the Faculties English and Turkish departments.

Basis

Article 3- It has been prepared based on the NEU Undergraduate Education and Training Regulations and Article 10, subparagraph ç of NEU Faculty of Veterinary Medicine Education and Examination Regulations.

Definitions

Article 4- In this directive;

- a) Dean's Office: NEU Faculty of Veterinary Medicine Dean's Office,
- b) Faculty Board: Faculty Board of the Faculty of Veterinary Medicine,
- c) Rotation group: As described in Article 6, the departments in which students will receive education without making a choice in the IXth semester are grouped under 3 titles (Clinic, Paraclinical and Food) for rotations,
- d) VEMIP module: As described in Article 7, in the Xth semester, the relevant departments are grouped in a way that allows students to choose and receive education only in their field of interest,
- e) Rotation Group Representative: The lecturer assigned in one of the departments within the group, who will manage the coordination within each rotation group and the grade submission processes at the end of the semester,
- f) VEMIP Module Coordinator: The lecturer responsible for the training coordination of each module determined among the members of the VEMIP Commission,
- g) VEMIP Commission: The commission, which is appointed by the Deanery for three years, consists of a total of six people, one faculty member from each of the five departments in the Faculty of Veterinary Medicine under the chairmanship of the Vice Dean responsible for student affairs, and carries out all stages of VEMIP specified in this directive,
- h) VEMIP module preference form: At the end of the IXth semester, students will sign and submit the form including information about the modules they will study in the Xth semester to the dean's office.
- i) VEMIP in-module activity chart: The control chart prepared by the in-module departments in the Xth semester, is updated annually, listing the activities that students are obliged to carry out within the departments, collecting signatures that the activity has been carried out, which must be kept by the student until the end of the year.

- j) VEMIP end of term grade: The total grade of the student calculated according to the grade weightings for the semester.

PART 2

Application

IXth Semester Intern Rotations Application Procedures and Principles

Article 5-

- 1) In this semester, students are trained in the departments within the scope of rotation groups gathered under 3 headings for 1 month each without making any choice.
- 2) Rotation groups and related departments are as shown in the table below.
- 3) At the end of the semester, each rotation group conducts the predetermined assessment and evaluation of the students and notifies the dean's office, and each rotation group representative submits the students' final grade to the VEMIP commission at the end of the semester.

IX. TERM INTERN ROTATION GROUPS

	CLINIC GROUP	PARACLINICAL GROUP	FOOD GROUP
RELATED DEPARTMENTS	<ul style="list-style-type: none"> ⇒ Internal Medicine ⇒ Surgery ⇒ Obstetrics and Gynaecology ⇒ Fertilization and Artificial Insemination 	<ul style="list-style-type: none"> ⇒ Biochemistry ⇒ Microbiology ⇒ Zootechnics ⇒ Animal Nutrition and Nutritional Diseases 	<ul style="list-style-type: none"> ⇒ Food Hygiene and Technology

X. Semester VEMIP Module System Application Procedures and Principles

Article 6-

In this semester, students select the module they want to study.

The modules from which the students will choose are as follows:

- i) FARM ANIMAL MEDICINE AND HUSBANDRY
- ii) PRODUCTION, SAFETY AND TECHNOLOGY OF FOOD OF ANIMAL ORIGIN
- iii) SMALL ANIMAL MEDICINE AND BREEDING
- vi) EQUINE MEDICINE AND HUSBANDRY

Students complete and sign the VEMIP module preference form (VEMIP Form 1, see Annex-1) and submit it to the Dean's Office within the specified period shown in the VEMIP calendar announced by the Deanery during December.

- 4) Providing the quota determined per module is not exceeded, students are placed in their first module of choice, however, if it is exceeded, students with a lower CGPA are placed in their 2nd or 3rd preference.
- 5) Until the end of the term, students must complete all the activities shown in the VEMIP in-module activity chart (Annex-2 / VEMIP Form 2) delivered to them at the beginning of the term and collect signatures. At the end of the term, the grades in the in-module activity chart are calculated by the VEMIP module coordinators according to their weights and submitted to the VEMIP commission chairperson.

Starting Condition, Registration, Application

Conditions for commencement and registration

Article 7-

- 1) Students who have failed to complete the courses they have taken in the previous semesters cannot start their internship education in the IXth semester.
- 2) The student, who has not more than 3 failed courses from previous semesters in the IXth semester with the prerequisite of having attended these courses, applies to the Dean's Office with a petition together with the form (Annex-3 / VEMIP Form 3) filled and signed by the advisor and starts the registration process.
- 3) VEMIP consists of 16 weeks across both semesters, and covers 40 hours of practice per week, totalling 640 hours per semester. During this period, during the IXth semester, students visit the departments grouped as specified in Article 6 within the scope of 1-month rotations. In the Xth semester, students are placed in one of the intern modules described in Article 7, which they selected at the end of the IXth semester, and receive their education only as planned within the scope of that module.
- 4) Students complete and sign the VEMIP module preference form in VEMIP Form 1 within the period specified in the VEMIP calendar announced by the Deanery in December and submit it to the Dean's Office.
- 5) The VEMIP commission ensures that the students are placed in the appropriate modules according to the order of their preferences and in case of more than the quota limit per module, according to the students' CGPA at the end of the 8th semester.
- 6) The maximum and minimum quotas of the modules are determined by the deanery each year.
- 7) Students who do not make a module preference are placed in an appropriate module by the Commission.
- 8) Departments notify the Dean's Office in the first week of December each year about the application topics they have planned for each module to help students' group preference and to be added to the VEMIP in-module activity schedule (VEMIP Form 2).

PART 3

Assessment, Evaluation and Success Criteria, Continued

Article 8-

- 1) Students must attend at least 80% of the practices for each department in the groups.
- 2) One exam (written, oral, etc.) from each course given by the departments is made by the relevant department and the results are reported firstly to the module coordinator from there to the VEMIP commission.
- 3) The rotation group representative is obliged to inform the student at the beginning of the IXth semester and the VEMIP module coordinator at the beginning of the Xth semester how they will carry out the assessment and evaluation process.
- 4) Students are assessed by the departments under each module in the form of written / oral / project-assignment and all grades are calculated by the VEMIP module coordinator together with their weights (Annex 4) and reported to the VEMIP commission chairman as the VEMIP end-of-term grade.
- 5) For the student to be successful in the veterinary internship programme.
 - a) The student must complete all the activities listed in the VEMIP in-module activity schedule. Incomplete activities may be made up and/or repeated as deemed appropriate by the Department.

- b) For a student to be successful at the end of the VEMIP programme, the calculated final VEMIP grade must be 50/100.
- c) Students who receive a grade of less than 50 from any department will be considered unsuccessful and the final VEMIP grade will not be calculated until the student receives a passing grade from the departments in which they failed. These students have the right to be assessed and evaluated until they are successful by continuing the make-up programme of the departments they failed.
- 6) The calculation of the VEMIP final grade is done as follows: The grade out of 100 (raw score) obtained from the relevant Department is multiplied by the duration of stay in that department (coefficient = number of days) and a net score is obtained. The net scores obtained in all relevant departments are summed and divided by 80 (total number of days in the semester) and a grade out of 100 (VEMIP end of semester grade) is calculated. The calculation can be done with the help of an excel file with a formula (See Appendix 4).

PART 4

Miscellaneous and Final Clauses

Miscellaneous Clauses

Article 9- In cases where there is no provision in this directive, the necessary decisions are taken by the Faculty Administrative Board.

Effectiveness

Article 10- It enters into force as of the date of approval by the Near East University Senate.

Execution

Article 11- This directive is executed by the Dean of NEU Faculty of Veterinary Medicine.

ANNEX-1: VEMIP MODULE PREFERENCE FORM (VEMIP Form 1)

ANNEX-2: IN-MODULE ACTIVITY SCHEDULE-sample page (VEMIP Form 2)

ANNEX-3: VEMIP PRE-REGISTRATION CHECK AND APPROVAL FORM (VEMIP Form 3)

ANNEX-4: END OF TERM GRADE CALCULATION TABLE FOR MODULE PROGRAMME - Example

ANNEX-1 VEMIP MODULE PREFERENCE FORM (VEMIP Form 1)

VEMIP MODULE PREFERENCE FORM		
STUDENT DETAILS	NAME, SURNAME	
	STUDENT NUMBER	
	PHONE NUMBER	
	E-MAIL ADDRESS	
	ADVISER	

Within the scope of VEMIP guidelines, please tick one of the following three groups.

	FARM ANIMAL MEDICINE AND HUSBANDRY	DAYS*	PRODUCTION, SAFETY AND TECHNOLOGY OF FOOD OF ANIMAL ORIGIN	DAYS*	SMALL ANIMAL MEDICINE AND BREEDING	DAYS*	EQUINE MEDICINE AND HUSBANDRY	DAYS*
Preference <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>								
DEPARTMENTS	Anatomy	2	Anatomy	1	Anatomy	2	Anatomy	3
	Biochemistry	3	Biochemistry	0	Biochemistry	5	Biochemistry	3
	Physiology	0	Physiology	0	Physiology	0	Physiology	2
	Histology and Embryology	0	Histology and Embryology	0	Histology and Embryology	0	Histology and Embryology	0
	History of Vet Med and Deontology	0	History of Vet Med and Deontology	0	History of Vet Med and Deontology	0	History of Vet Med and Deontology	0
	Pharmacology and Toxicology	0	Pharmacology and Toxicology	0	Pharmacology and Toxicology	0	Pharmacology and Toxicology	0
	Microbiology	3	Microbiology	5	Microbiology	3	Microbiology	3
	Parasitology	2	Parasitology	2	Parasitology	2	Parasitology	2
	Pathology	0	Pathology	0	Pathology	0	Pathology	0
	Aquaculture and Aquatic Diseases	0	Aquaculture and Aquatic Diseases	0	Aquaculture and Aquatic Diseases	0	Aquaculture and Aquatic Diseases	0
	Virology	0	Virology	0	Virology	0	Virology	0
	Biostatistics	0	Biostatistics	1	Biostatistics	0	Biostatistics	0
	Genetics	1	Genetics	0	Genetics	1	Genetics	1
	Animal Nutrition and Nutritional Diseases	8	Animal Nutrition and Nutritional Diseases	7	Animal Nutrition and Nutritional Diseases	3	Animal Nutrition and Nutritional Diseases	5
	Animal Health Economics and Management	2	Animal Health Economics and Management	2	Animal Health Economics and Management	0	Animal Health Economics and Management	1
	Zootechnics	7	Zootechnics	8	Zootechnics	7	Zootechnics	10
	Food Hygiene and Technology	2	Food Hygiene and Technology	50	Food Hygiene and Technology	0	Food Hygiene and Technology	0
	Fertilization and Artificial Insemination	5	Fertilization and Artificial Insemination	1	Fertilization and Artificial Insemination	3	Fertilization and Artificial Insemination	2
	Surgery	15	Surgery	0	Surgery	18	Surgery	16
	Obstetrics and Gynaecology	15	Obstetrics and Gynaecology	1	Obstetrics and Gynaecology	18	Obstetrics and Gynaecology	16
Internal Medicine	15	Internal Medicine	2	Internal Medicine	18	Internal Medicine	16	

* The number of days the student will spend in the relevant department during the semester

SIGNATURE OF THE STUDENT		DEAN'S SIGNATURE		DATE	
---------------------------------	--	-------------------------	--	-------------	--

IN-MODULE ACTIVITY CHART

DEPARTMENT	
RELEVANT MODULE	
NUMBER OF DAYS ALLOCATED FOR RELATED MODULE	
DEPARTMENT EVALUATION METHOD	
EXTRAMURAL ACTIVITY/TRAVEL	
EDUCATIONAL RESOURCES AND MATERIALS	
WEEKLY / DAILY TRAINING PROGRAMME	

Signature of the Head of Department		Dean's Signature		DATE	
-------------------------------------	--	------------------	--	------	--

PRE-REGISTRATION CONTROL AND APPROVAL FORM		
STUDENT DETAILS	NAME/SURNAME	
	STUDENT NUMBER	
	PHONE NUMBER	
	E-MAIL ADDRESS	
	CGPA (END OF THE 8 TH TERM)	
	ADVISOR	
	COURSES TO RETAKE	1) 2) 3)

ADVISOR'S OPINION AND APPROVAL	<p>The above-mentioned student under my supervision, has been checked for following items.</p> <p><input type="checkbox"/> CGPA at the end of the 8th term</p> <p><input type="checkbox"/> Whether there are any unattended courses</p> <p><input type="checkbox"/> Whether there are no more than a maximum of 3 failed attended courses from previous semesters</p> <p>As a result;</p> <p>The student can start with the Intern Programme</p> <p style="text-align: center;">YES NO</p> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="border: 1px solid black; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center;"></div> <div style="border: 1px solid black; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center;"></div> </div>
---	---

DATE	
ADVISOR's SIGNATURE	
DEAN's APPROVAL	

ANNEX-4: END OF TERM GRADE CALCULATION TABLE FOR MODULE PROGRAMME - SAMPLE

Related Department in the module	Number of days	Raw score (out of 100)	Net score
Anatomy	3	A x 3	3A
Biochemistry	3	B x 3	3B
Physiology	2	C x 2	2C
Histology and Embryology	0		
Vet. Hek. History and Deontology	0		
Pharmacology and Toxicology	0		
Microbiology	3	B x 3	3B
Parasitology	2	D x 2	2D
Pathology	0		
Aquaculture Diseases	0		
Virology	0		
Biostatistics	0		
Genetics	1	E x 1	E
Animal Nutrition and Nutritional Diseases	5		...
Animal Health Economics and Management	1		...
Animal Husbandry	10		...
Food Hygiene and Technology	0		
Fertilization and Artificial Insemination	2		
Surgery	16		
Obstetrics and Gynaecology	16		
Internal Medicine	16		...
TOTAL net score			XYZ

$$\text{VEMIP End of term score (\%)} = \frac{\text{Total Net Score (XYZ)}}{80 \text{ (number of days per term)}}$$